

10. Adding comments to individual slides.

At the end of this lesson you will be able to demonstrate how to write a comment on an individual slide using the comment box by selecting the image from the File Panel, which then appears in the Preview Window. The Comment box then becomes available for you to write a comment.

Step One:

Select the image from the **File Panel** that you want to write a comment on. The image will appear in the **Preview Window**.

In the **Comment** box you can write any suitable comment to the image and this comment will then appear on this slide only. You can also click the **Text icon** in the Comment text field box and the text dialog box will open allowing you to write your comment.

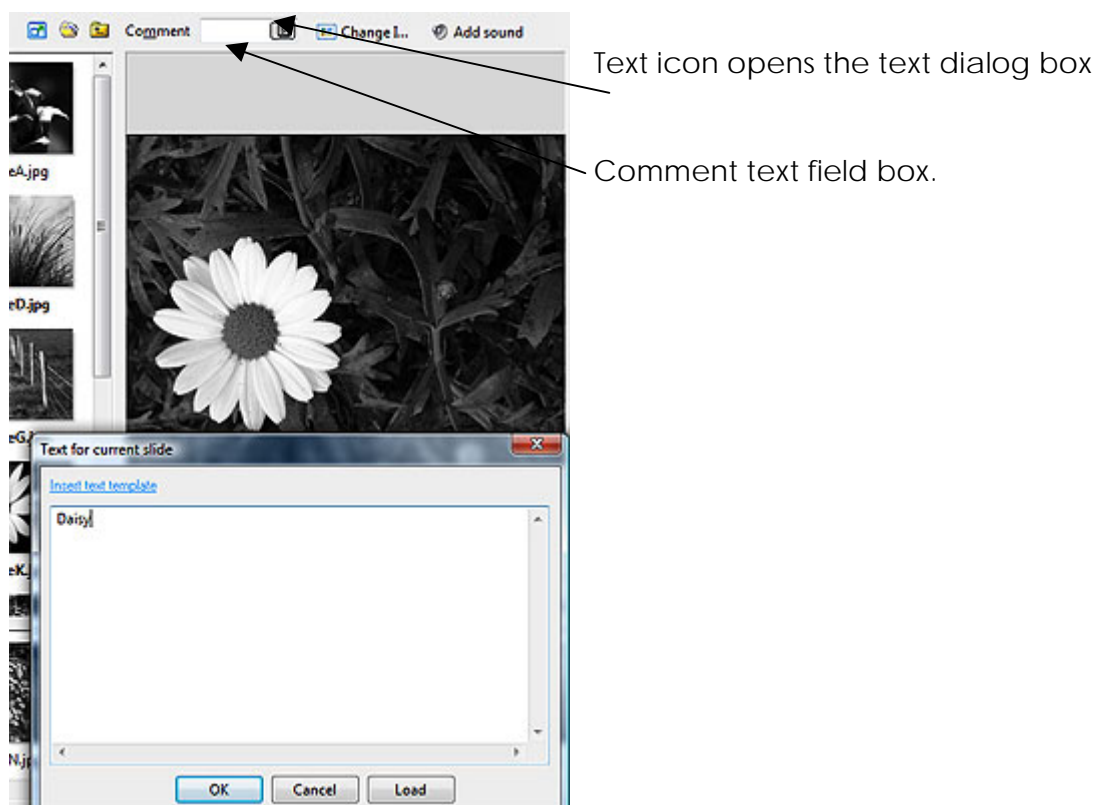


Figure 10.1 Comment text field box.

To preview the comment on your current slide, select the button called **Start Preview from current slide**.

Note:

If you want to add music or sound commentary to an individual slide, you should double click on the **Add sound** button, where you can choose the sound file to open.

In the next lesson we will learn how to use the Objects and Animation button.